

**ENFIELD BOARD OF EDUCATION  
ENFIELD, CONNECTICUT**

**Instruction**

**6174**

**Summer School Policy**

**I. A summer school program of study may be offered each summer to residents of Enfield and surrounding communities for the purpose of:**

1. Making up credit loss and/or required courses.
2. Improvement of Grade Point Average (GPA).
3. Elective courses.
4. Enrichment.
5. Maintenance of Skills/Academic Intervention.
6. Smarter Balanced Assessment and/or NGSS Assessment.
7. Literacy/Numeracy Support for Graduation Requirements.

**II. General Guidelines:**

**A. Elementary School:**

The primary objective of the elementary Summer Learning Academy is to strengthen student skills in literacy and numeracy, support student success on the Smarter Balanced Assessments, and provide continuity of the elementary curriculum.

**B. Middle School:**

1. The primary objective of the middle school summer program is to strengthen student skills in literacy, science, and numeracy, provide support for student success on the Smarter Balanced Assessment and NGSS Assessment, ensure continuity of the curriculum, and reinforce study skills.
2. Enrollment for any summer school course taken in Enfield or outside the Enfield school district by an Enfield Public Schools student must receive the prior approval of the student's guidance counselor and building administrator.

**C. High School:**

1. The primary objective of the High School summer school program is to afford students the opportunity to make up lost credits/required courses, and/or improve grade point average. Details are specified in part of this policy.
2. Enrollment and credit for any summer school course taken in Enfield or

**Summer School Policy****C. High School:** (continued)

outside the Enfield school district by an Enfield Public Schools student must receive the prior approval of the student's guidance counselor and building administrator.

3. Summer school courses, unless approved in advance by a building administrator, will be treated as level 3 courses for GPA computational purposes.
4. No more than 50% of the total credits needed in a required subject area for graduation may be accrued in summer school.
5. The student must complete all established requirements for a given summer school course to receive credit.

**III. High School Summer School Options:****A. Making-up lost credit(s)/required courses.**

1. Available to students who have lost credit(s) due to the attendance policy or who have failed courses.
2. Students must have been enrolled for the entire course and earned a course average of 45 or a grade of 45 on the final exam during the regular school year to enroll in a summer school course.
3. Credit for any summer school course will be awarded only to the amount lost in any individual school year.
4. If a required or make-up course is not offered during summer school, an appropriate substitute course, approved by a building administrator, may be taken.
5. Both the regular year's grade and the summer school grade will be included on the transcript and shall be factored into the student's career GPA.

**B. Improving Grade Point Average:**

1. Available to students who have passed a course during the year but who wish to improve their grade.
2. The final grade earned in summer school courses will be added to the student's high school transcript. Both the grade earned during the school

**Summer School Policy****B. Improving Grade Point Average: (continued)**

year and the summer school grade will be included on the student's transcript.

3. Computation of a new GPA using the final grade earned in summer school will be at the discretion of the student.

**C. Enrichment Courses**

1. These courses are available to students who wish to take prerequisite courses or who wish to increase their general knowledge.
2. Credit awarded for these courses will follow the state guidelines (i.e., 120 clock hours - 1 credit).
3. Course(s) taken at colleges will be granted high school credit on an equal basis but not to exceed a total of two credits.
4. Students may elect to include college credit on their high school transcript and toward their GPA.
5. Any enrichment course will not replace any required course.

**D. Graduation Requirements:**

1. A summer school literacy, numeracy, and/or science intervention program is offered at the student/parent's expense to all students who have not met the literacy, numeracy and/or science performance standards after their senior year.

**IV. Operational Guidelines:****A. The Director of Summer School is responsible for the:**

1. Recommendation of summer school schedule, courses, and hours to the Superintendent of Schools for approval.
2. Assignment of students.
3. Setting and collecting of fees.

(B through D applies to middle and high school only.)

**B. Transportation to and from summer school is the responsibility of the individual**

student.

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#### **IV. Operational Guidelines: (continued)**

- C. More than one absence will result in loss of credit and/or dismissal without refund, subject to appeal. If a student is late to class by ten minutes or more, it will be recorded as a tardy. Two tardies will be considered an absence.
  - D. The disciplinary code of summer school will differ in no respect from the regular school year. Violation of the disciplinary code may result in loss of credit and/or dismissal without refund.
  - E. A final exam must be taken at the conclusion of all high school summer school courses and will account for 20 percent of the final course grade. The final exam will be comparable in difficulty and scope as that given during the regular school year. The final exam must be approved by the appropriate department chairperson(s). In any generic course a comparable final exam is to be used.
- V. Tuition will be determined on an annual basis with out-of-district students paying a minimum of 15% more than what is required of Enfield residents.

**Policy Adopted: December 8, 1986**

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**Policy Revised: May 31, 2005**

**Policy Reviewed: June 23, 2009**

**Policy Adopted: May 11, 2021**

**Policy Revised: May 9, 2023**